



The **Annual Meeting of the Corporation of The Ross Memorial Hospital** was held in the Hospital Boardroom and virtually via Zoom on Thursday, August 27, 2020.

**1. ANNUAL GENERAL MEETING CALL TO ORDER**

The Chair, Ms. Valerie Harris, called the meeting to order at 7:07 p.m.

The Hospital's Vision, Mission and Values were reviewed.

With the consent of the meeting, Ms. Kelly Isfan, Ross Memorial Hospital President & CEO, was noted to be the meeting secretary, and Ms. Tamra Fierheller and Ms Laurie Jarrett were noted to be the meeting scrutineers.

**2. CONFIRMATION OF PROPER MEETING NOTICE AND QUORUM**

Notice of the Annual General Meeting was duly given in accordance with the Hospital's Corporate By-law, by publication in Kawartha Lakes This Week during the weeks of August 13 and August 20, 2020, and was also provided to Annual Members and recent Life Members via email on July 30, 2020.

Quorum was confirmed and the meeting properly constituted for the transaction of business.

**3. PREVIOUS MEETING MINUTES – 2018 and 2019**

Copies of the previous Annual General Meeting minutes from 2018 and 2019 were pre-circulated to Members.

**MOTION: *That the Minutes of the June 18, 2018 Annual General Meeting be approved.***

Moved: Ms. N. Rooney / Seconded: Ms. C. Norris, **CARRIED**

**MOTION: *That the Minutes of the September 11, 2019 Annual General Meeting be approved.***

Moved: Ms. B. Kennedy / Seconded: Ms. D. Ellis, **CARRIED**

**4. 2019-2020 Audited Financial Statements / Audit Report**

A copy of the Financial Statements for the year ended March 31, 2020, reported on by the Corporation's auditors, and reviewed and approved by the Board of Governors was pre-circulated to Members.

Evan Craft, Senior Manager at BDO Canada LLP read the audit report of the Financial Statements of the Corporation for the year ended March 31, 2020. Mr. Craft reported that BDO is independent of the Hospital and was engaged to render an opinion on the financial statements. The financial statements were presented fairly in all material respects in accordance with Canadian Public Sector Accounting Standards.

**MOTION: That the auditors' report of the Financial Statements of the Corporation for the year ended March 31, 2020 be taken as read and the Financial Statements received.**

Moved: Mr. D. Kimmerly / Seconded: Ms. M. Saunders, **CARRIED**

5. **APPOINTMENT OF AUDITORS**

**MOTION: That BDO Canada LLP be appointed auditors of the Corporation until the termination of the next Annual General Meeting, at a rate of remuneration to be fixed by the Board of Governors.**

Moved: Mr. W. Levine / Seconded: Mr. Jim Griepsma, **CARRIED**

6. **CORPORATE BY-LAW AMENDMENT**

A copy of the proposed amendment to Section 3.2 of the Corporate By-Law, including an explanation of the purpose of the amendment, was pre-circulated to Members.

**MOTION: That the amendment to Section 3.2 of the Corporate By-law be confirmed.**

Moved: Ms. W. Percival / Seconded: Mr. L. Hope, **CARRIED**

6. **ELECTION OF GOVERNORS**

A copy of the Nominating Report was pre-circulated to Members.

Ms. P. Clarke, Chair of the Nominating Committee presented the slate of candidates for election to the Board of Governors.

The Nominating Committee is a sub-committee of the Board's Quality/Governance & Planning Committee. Its mandate includes recommending nominees for the Board of Governors who have the necessary skills, competencies, experience and independence to collectively perform the responsibilities of the Board. A Board Skills Profile is used annually to assess and match the needs of the Board with the skills and backgrounds of all candidates. The Board of Governors approved the Nominating Committee's recommendation that the following individuals be put forth to the Members at the Annual General Meeting to be Governors of the Corporation for the following terms or until their successors be elected.

That Paul McPherson be newly elected for a one-year term

That Bonnie Kennedy be reappointed for a three-year term

That David Kimmerly be reappointed for a three-year term

That Christine Norris be reappointed for a three-year term

That Wanda Percival be reappointed for a three-year term

**MOTION: That the persons nominated be elected Governors of the Corporation for the terms indicated or until their successors be elected or appointed in accordance with the Corporate By-law.**

Moved: Ms. J. Burns West / Seconded: Ms. G. Kennedy, **CARRIED**

**7. ADJOURNMENT**

The Chair noted the business of the 2020 Annual General Meeting concluded and declared the meeting terminated.

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Secretary

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